

PROPERTY & RECREATION COMMITTEE MEETING MINUTES

June 17, 2019

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on June 17, 2019. The meeting was called to order by June Chartrand at 5:30 p.m.

Members Present:

June Chartrand, Chairman
Lonnie Mosley, Asst. Chairman
Steve Gomric
Scott Tieman
Jana A. Moll
Kenneth Sharkey
John West

Members Absent:

Others Present:

Mark Kern, Chairman of the Board
Debra Moore, Director of Administration
Dorothy Meyer, Executive Secretary
Ken Easterley, Board Member
Herb Simmons, EMA Dept.
Tim Pruett, Rhutasel & Associates

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Gomric and seconded by Mr. West to approve the Meeting Minutes from May 20, 2019. Motion passed unanimously.

Ms. Meyer gave the Revenue Report. Revenue share for Property and Recreation from May through June is \$48,383.87. Expenses for this period total \$55,491.76. MEPRD's share for this period is \$96,767.74. Cash balance for Property and Recreation Committee is \$2,962,479.15.

A motion was made by Mr. Gomric and seconded by Mrs. Moll to approve the Revenue Report given by Ms. Meyer. Motion passed unanimously.

Ms. Meyer summarized the following Committee reports:

- May/June 2019 report from Mr. Norman Touchette: A copy of the report of visits to the various park sites and the mowing report was distributed.
- Silver Creek Preserve:
Mr. Isbel reported on June 14, 2019 that there are currently no problems.

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- Trinity Services:
Sarah of Mike Lowry's office at Trinity Services reported on June 14, 2019 that the residents are still doing cleanup at Silver Creek Preserve two to three days a week as weather permits. Pizzas were delivered to volunteers on June 7.
- St. Clair County Parks Grant Commission:
The usual completion of projects, requests for extensions and payment of invoices for Cycles 24 and 25 have been processed during the last month.
- 2017 and 2018 Park Projects:
Requests for payments have been processed during the last month on various projects.
- Rhutasel & Assoc. submitted an invoice for \$6,000 for its annual service agreement contract. The invoice has been submitted for payment.

Mr. Pruett, Rhutasel and Assoc., advised that bids for paving to complete the major loop at Engelmann Farms were reviewed on June 13, with Christ Bros. having the lowest bid at \$31,880.79. Mr. Pruett reported that \$19,000 is still available to fund a portion of the interior loop.

A motion was made by Mr. West and seconded by Mr. Gomric to approve the reports given by Ms. Meyer and Mr. Pruett. Motion passed unanimously.

Chairman Kern presented eleven special park projects for funding totaling \$1,634,000. A motion was made by Mr. Gomric and seconded by Mr. Tieman to approve the projects. Motion passed unanimously. A LIST OF THE PROJECTS IS ATTACHED.

A motion was made by Mr. Sharkey and seconded by Mr. Gomric to adjourn the meeting at 5:42 p.m. Motion passed unanimously.

Respectfully submitted,

June Chartrand, Chairman
Property and Recreation Committee